

Payment Processing Authorization Form



We are very excited to offer Tuition Direct at our center. Tuition Direct is a payment processing system that allows secure, on-time child care payments to be made automatically from either your bank account or credit card.

ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR BANK ACCOUNT and CREDIT CARD

I hereby authorize <u>The Lawrence School</u> to initiate credit card charges to the below-referenced credit card account (Section A) OR initiate debit entries to my checking or savings account, indicated below (Section B). To properly affect the cancellation of this agreement, I am required to give 10 days written notice. If you are a Credit Union member, please contact your credit union to verify account and routing numbers for automatic payments.

PLEASE COMPLETE ONE SECTION BELOW:

| ☐ SECTION A (Cred | lit Card) (Visa | , MC, Discover, A | Amex) | | | |
|-----------------------------------|--|-------------------|-------------------------------|--------------------------|-----------|-----|
| Cardholder Name | | Phone # | Phone # | | | |
| Cardholder Address | | City | City | | Zip | |
| Account Number | | Expiration | n Date (MM/YY) | Security Code (optional) | | |
| Cardholder Signature | | Date | | | | |
| ☐ SECTION B (Ban | k Account) (C | hecking or Savir | ngs) | | | |
| Your Name | | Phone # | | | | |
| Your Address | | | | City | State | Zip |
| Bank or Credit Union Name Bank | | Bank or Credit Ur | or Credit Union Address | | State | Zip |
| Routing Number (see sample below) | | Account Number | int Number (see sample below) | | □ Savings | |
| Authorized Signature | | Date | | | | |
| | ROBERT SAMPLE JOAN SAMPLE 123 MAIN ST. PORTLAND, ME 04101 Pay to the Sample Check \$ 158.00 | | | | 99 | |
| | one hundred and fifty eight 00 Dollars 10 Do | | | | | |
| | For SAMPLE Joan Sample = 9999 | | | | | |
| | Routing Num | | | | | |